

Registration

The Company will verify document and registration starting at 12.30 p.m., April 22, 2020 at Sri Nakorn Meeting Room 2nd Floor, Varich Buliding, No. 88 Soi Bangna-Trad 30, Debaratna Road, Bangna-Tai, Bangna, Bangkok (Map in Enclosure 10)

Documents for the Rights to Attend

1. In the event that the shareholder is an ordinary person:
 - 1.1 Invitation letter (The letter that has QR code for registration) (Enclosure No.1) Which the shareholder has already signed
 - 1.2 Attendance in person: A valid official ID card wherein a photograph is shown, e.g. personal ID card, Civil servant card, driver license or passport.
 - 1.3 Attendance by proxy:
 - (A) A completed Proxy Form (Enclosure No. 8) signed by the proxy grantor (the shareholder) and the proxy;
 - (B) A copy of the proxy grantor's ID card as referred to in 1.2 with authorized certification by the proxy grantor; and
 - (C) An original of the proxy's ID card as referred to in 1.2
2. In the event that the shareholder in a juristic person:
 - 2.1 Invitation letter (The letter that has QR code for registration) (Enclosure No.1) Which the juristic has already signed
 - 2.2 Attendance by an authorized representative of the shareholder:
 - (A) An original of such authorized representative's ID card as referred to 1.2; and
 - (B) A copy of the Affidavit or Certificate of Incorporation of the shareholder showing the name of such authorized representative as a person having authority to act on the shareholder's behalf, with authorized certification by such authorized representative, together with affix its Common Seal (if any).
 - 2.3 Attendance by proxy;
 - (A) A completed Proxy Form (Enclosure No. 8) in signed by the proxy grantor (the shareholder) and the proxy;
 - (B) A copy of the Affidavit or Certificate of Incorporation of the shareholder showing that the name of the person who signs in the Proxy Form as the proxy grantor is an authorized representative of the shareholder having authority to act on the shareholder's, with authorized certification by such authorized representative together with affixing its Common Seal (if any).
 - (C) A copy of such authorized representative's ID card as referred to in 1.2, with authorized certification by such authorized representative.
 - (D) An original of the proxy's ID card as referred to in 1.1

3. In the event that the shareholder is non-Thai shareholder or is a juristic person in corporate under a foreign law:

Paragraph no.1 and 2 above shall be applied mutatis mutandis to a non-Thai shareholder or a shareholder which is juristic person in corporate under a foreign law as the case may be under the following conditions:

- (A) Affidavit or Certificate of Incorporation of such juristic person may be issued by either the governmental authority of the country is where such juristic person is situated or by an officer of such juristic person, provided that such an Affidavit or Certificate of incorporation must contain the name of the juristic person, the address of the head office of the juristic person, and the name(s) of the person(s) having authority to sign on behalf of the juristic person together with any restrictions or conditions of the power of such person(s); and
 - (B) English translation is required to be attached for any original document which is not made in English and such translation must be certified by the authorized representative of such juristic person together with affixing its Common Seal (if any).
4. Process related to attendance by proxy
- (A) The proxy grantor (the shareholder) and the proxy must fill and sign in Proxy Form and affixed with the stamp duty of Baht 20. Which the company provided the stamp for all proxies as a accommodation.
 - (B) Completely attach all document as referred to in 1,2 and 3 and send to the company officer before attend the Annual General Meeting
 - (C) In case of attendance the proxy grantor (the shareholder) give the rights to attend by Independent Director. Please fill Independent director name (Information of Independent director in Enclosure 8) and send to Sea Oil Public Company Limited before meeting day or before meeting time.

Kindly send all documents (attendance by proxy) to Compliance & Company Secretary Office.

Address : 88 Soi Bangna-Trad 30, Debaratna Road, Bangna Tai, Bangna, Bangkok 10260, Thailand

Contact number

- Telephone : (662) 398-9850 ext. 662
 - Facsimile : (662) 398-2125
- or Email : Compliance@seaoilthailand.com